

**CNT 3004**  
**All Sections**  
**3 Credit Hours**

**Course Description**

This course is designed to teach students about Computer Networking Concepts. The assigned readings have been selected to present an overview of Network Media, Protocols, and standards for LAN, MAN, and WAN networks.

**Required Texts and Supplies**

**Data Communications and Networking, 5<sup>th</sup> Ed. By Forouzan, McGraw Hill Publishing**

**Knights E-Mail Access (provided by the University)**

**Class Policies**

All deadlines are posted in advance and no late work is accepted (tests and assignments).

Missing a test will result in a grade of zero for that test. Should you need to reschedule a test due a University approved function, notify the instructor of record two weeks prior to the test date via email and documentation. You will need written documentation of the University sponsored event and you will need to take the test earlier, not later. If, in the beginning of the semester, you provide your instructor with a list of dates you will be absent, it will still be necessary for you to notify him/her again two weeks prior to your absence, so that a makeup exam may be scheduled. Should you miss a test due to a tragedy or serious illness, you must inform the instructor of record for your section as soon as possible.

There are no extensions to the assignment deadlines for individual students for any reason. All due date changes are made by the lecture instructors only, and these changes will be posted to the course web site. It is student's responsibility to make sure that his/her Knight's E-Mail and Eustis accounts work properly. Lab instructors do not have the authority to change any class policies, deadlines, or requirements stated on the course web site or syllabus. The course Web site and the syllabus override all.

**Grading Procedures (no plus/minus grades given in this course) Component Weight**

Lecture Test 1	20%
Lecture Test 2	20%
Lecture Test 3	20%
Lab Assignments and Quizzes	40%

**Percentage Grade**

90.00% - 100.00% A  
80.00% - 89.99% B  
70.00% - 79.99% C  
60.00% - 69.99% D  
Below 60.00% F

**Zero Tolerance and Academic Policy**

[Click Here](#)

### **Academic Dishonesty Procedure**

UCF faculty members have a responsibility for your education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to infringements of academic integrity. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://z.ucf.edu>.

### **Email**

The best way to reach your instructor is through sending a brief email message. Phone calls or phone messages are recommended only during instructor's office hours, and are not a useful tool if you need an urgent response. If you have any questions or concerns about your test grades in lecture, please contact your lecture instructor. Your emails should be brief and to the point, contain the full email thread, otherwise the instructor will not respond. They also should be specific questions which are not answered in class or through the course web site. Instructors will not respond to e-mail questions that have been answered in class or on the course web site. All e-mails must contain your name, course, lecture section, and lab section.

### **Grade Disputes**

If a student feels that his/her grade on a test or assignment is inaccurate, it is the student's responsibility to email the lecture instructor within one week of the posting of the grade. Late requests or claims for a grade change will not be honored.

### **Students with Disabilities**

The University of Central Florida is committed to providing reasonable accommodations for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need accommodations in this course must contact the professor at the beginning of the semester to discuss needed accommodations. No accommodations will be provided until the student has met with the professor to request accommodations. Students who need accommodations must be registered with Student Disability Services, FC 185, phone (407) 823-2371, TTY/TDD only phone (407) 823-2116, before requesting accommodations from the professor.

### **Chain of Command**

It is important for us to be able to respond to your questions and concerns in a timely manner. For this reason, we ask you to send all of your concerns to the appropriate person, as indicated below. Please be sure to include your full name, CGS1060, and your lecture and lab section number in your email subject line.

- Problems with assignment grades (attendance and assignments) should be directed to the Teaching Assistant. If a resolution is not reached, contact your lecture instructor.
- Problems with lecture exam grades should be reported directly to your lecture instructor.
- Problems with your final course grade should be reported to your lecture instructor.

### **Recording Devices Policy:**

Audio, video, or image capture devices are not permitted to be used in the classroom without obtaining prior written consent from your lecture instructor. If written consent has been obtained, you agree to utilize the recordings solely for the purpose of studying for this course and to delete all recordings at the conclusion of the course. You agree not to sell, share, forward, or post the recordings to any person, entity, or Internet site. If you violate this policy, you will be removed from the course, receive an "F" grade for the course, and be referred to the Office of Student Rights and Responsibilities for additional disciplinary sanctions. If you are found to have violated this policy after final course grades have been

posted, you will still be held accountable for your actions and you will be referred to the Office of Student Rights and Responsibilities for disciplinary sanctions.

**Expected Student Conduct Policy:**

UCF is dedicated not only to the advancement of knowledge and learning but also is concerned with the development of responsible personal and social conduct. By enrolling at UCF, you assume the responsibility for becoming familiar with and abiding by The Golden Rule "Rules of Conduct." You are expected to be courteous and respectful to each other and to the instructor in class, personal conversations, and online postings. The primary responsibility for managing the classroom environment rests with the instructor. If you engage in any prohibited or unlawful acts that result in disruption of a class, you may be directed by the instructor to leave the class. Violation of any classroom or UCF's rules may lead to disciplinary action up to and including expulsion from UCF. Disciplinary action could include being withdrawn from the class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized actions.

Per university policy and classroom etiquette; all electronic devices (cell phones, mp3 players, tablets, laptops, etc.) must be silenced during lectures and labs. If you must answer a call during class, please exit the classroom before starting your conversation. Students who disregard this policy will be asked to leave the classroom/lab immediately so as not to disrupt the learning environment.

**Attendance/Tardiness Policy (only for on-campus sections):**

Students who regularly attend and participate during the lectures and labs typically have the best academic performance in this course. If you miss a lecture or lab, you are still responsible for knowing all the material covered in that lecture or lab. Your instructor is not responsible for answering questions about material covered in lectures or labs that you missed during your absence. Attendance is not recorded in lectures and has no point value associated with your final course grade. After carefully considering this information, you are free to make your own decision about your class attendance.

Students who arrive late to class or leave class before being dismissed by the instructor are considered tardy. Students who are consistently tardy disrupt the learning environment and will be contacted by the instructor and may be subject to academic sanctions after an initial verbal warning.

**Withdrawal Policy:**

You may withdraw from this course through the Student Self Service Center on myUCF at any time until the Withdrawal Deadline and receive a "W". After this date, the lecture instructor will assign a final course grade based upon your academic achievement in the course. Before withdrawing from any UCF course, you should consult with your academic advisor since withdrawing may affect your financial aid and/or scholarship eligibility.

As of Fall 2014, all faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the following academic activity by the end of the first week of classes, or as soon as possible after adding the course, but no later than August 27. Failure to do so will result in a delay in the disbursement of your financial aid.

The activity that you will need to complete is the welcome posting. You will need to introduce yourself to the class and this is a required assignment for your grade in the course.

**Disclaimer Statement**

As many factors affect the development and progress of a course, your lecture instructor reserves the right to alter this syllabus as may become necessary to assure attainment of the stated course objectives. Lab instructors do not have the authority to change any course policies, due dates, or requirements stated in this syllabus or on the course website. If you receive conflicting information, the information

contained in the syllabus located on the course website will prevail. Your enrollment in this course signifies your acceptance and agreement with the policies contained in this syllabus